

# Onyia Gift

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## Business Analyst

A business professional with experience in managing automated report systems and designing running dashboards. Proficient in dealing and comprehending information and collaboration with varied teams.

## WORK EXPERIENCE

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### **Franconero Ventures • Lagos • 04/2025 - Present**

#### **Business administrator • Part-time**

- Maintained production records and quality control documents, ensuring compliance with manufacturing standards.
- Managed accounts receivable and invoicing systems, which improved cash flow management and reduced payment collection time by 20%.
- Coordinated inventory management for raw materials and finished products, optimizing stock levels and lowering carrying costs.

### **Aaronic Energy • Lagos • 02/2025 - 04/2025**

#### **Business analyst intern • Internship**

- Conducted competitive analysis of 4 major industry players, summarizing findings in strategic briefs that informed executive decision-making
- Conducted market analysis of global oil trading patterns, identifying three key emerging markets for potential expansion with an estimated ROI of 12-15%

### **RENT BUILDING MAINTENANCE LIMITED • Lagos, Nigeria • 08/2023 - 05/2024**

#### **Business Development Assistant**

- Designed and implemented automated Excel reporting systems that improved data accuracy by 30% and reduced reporting time by 25%
- Conducted regular data analysis to identify business trends and opportunities, presenting findings to stakeholders through visualized reports
- Collaborated with cross-functional teams to optimize workflow processes, resulting in a 15% increase in operational efficiency
- Streamlined data collection protocols, ensuring consistency and reliability across multiple department units

### **Franconero Ventures • Lagos • 08/2021 - 09/2021**

#### **Business Development Intern • Internship**

- Conducted market research to identify new business opportunities.
- Enabled selling in lead generation and customer purchasing.
- Assisted in the preparation of business proposals and pitches.

## EDUCATION

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### **Bachelor of Science in Economics**

DELTA STATE UNIVERSITY • Delta State, Nigeria • GPA: 4.0/5.0 • 09/2018 - 12/2022

Microeconomics, Macroeconomics, Econometrics, Applied Statistics

## CERTIFICATIONS

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### **Professional Diploma in Data Analytics** • 08/2024 - Present

PluralCode Academy

## PROJECTS

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### **Customer Behavior Dashboard** • 01/2026 - 01/2026

Personal

This dashboard tracks customer purchase patterns, allowing the business know the key areas to focus on.

### **Walmart dashboard** • 08/2025 - 08/2025

Personal

This dashboard consolidates retail sales data into one interactive view, enabling the business to identify top-performing products, track customer behavior, and make faster, data-driven decisions to improve revenue and efficiency.

## SKILLS

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Communication, Data Analysis and Interpretation, Excel, Market Research and Analysis, Microsoft Office Suite (Excel, Word, PowerPoint), PowerBi, Presentation Skills, SQL, Strategic Planning and Development